



10<sup>th</sup> June 2026

Dear Parent/Guardian,

**'NEW YORK CITY 2026'**

**St Clement's High School – Creative Arts**

**Thursday 22<sup>nd</sup> – Tuesday 27<sup>th</sup> "October 2026"**

As we get ever closer to our trip to New York, there are a few things that I needed to go through.

If you have not yet completed the **ESTA** (which is a requirement to enter the US), when you do so, the form will ask for the address when in the US, which is our hotel:

**The New Yorker Hotel  
481 8th Avenue  
New York  
NY 10001  
USA**

The contact when in the US will be **parent/guardian** back home. Once this is completed, I will need a copy of this, along with a photocopy of the **photo page on the passport**. If I can have this by the end of the school term **July 19<sup>th</sup>**, it would be appreciated. We need to conform these details with the airline and hotel.

The tour company have also asked if we can have all payments for the trip completed by the **end of July**. I know I mentioned in my previous letter that we would be happy to take final payment one month prior, but the tour company are asking us to complete payments earlier, to secure flights etc. If this causes an issue for you, please do contact me.

I am currently organising the final elements of the trip and when everything is in place, I will be contacting you again, to invite you to a meeting to go through everything (itinerary, money, insurance, safety, food etc.)

As always, thank you so much for supporting the trip, which I know will be an amazing experience for our students.

Please do not hesitate to contact me if you have any further questions in the meantime.

Yours faithfully,

Mr C Schwarz  
Trip leader/Head of Drama