



23rd March 2026

Punctuality Update

Dear Parent/Guardian,

At the beginning of this academic year, we introduced new punctuality standards as part of our behaviour policy to ensure our students are in school and in their lessons on time. We believe that every minute of a lesson is vital; when a student arrives late, they miss crucial learning opportunities and disrupt the educational environment for their peers.

Since the initial introduction of this policy, we have seen a positive shift in student engagement. However, to further improve punctuality and ensure our expectations remain high, we are adjusting the thresholds for our detention system. **These changes will take effect immediately following the Easter Holiday.**

Changes to Detention Thresholds

The goal of this update is to intervene earlier when lateness begins to impact a student's progress. Please note that late marks include arrival to school in the morning as well as arrival to individual lessons throughout the day.

Sanction Type	Previous Threshold (Lates per week)	New Threshold (Post-Easter)
After School Detention (15:10 – 16:10)	5 Lates	3 Lates
Headteacher's Detention (15:10 – 16:40)	10 Lates	6 Lates

We understand that there may occasionally be unavoidable circumstances, but we remain firm in our belief that punctuality is an essential life skill that prepares our students for success beyond the classroom. Every minute counts, and being "ready to learn" starts the moment the school day begins.

We appreciate your continued support in reinforcing these standards at home. Should you have any specific concerns regarding your child's punctuality or travel arrangements, please do not hesitate to contact their Head of Year.

Yours sincerely,

Mr C Wood
Deputy Head Teacher