



28<sup>th</sup> June 2024

Dear Parents/Guardians,

### Invitation to Year 6 Transition Evening

We are delighted to welcome you and your child to St Clements High school as they prepare to transition from Year 6 to Year 7. This is an exciting time, and we are committed to ensuring a smooth and positive transition for all our new students. To assist with this important change, we would like to invite you to our Year 6 Transition Evening. This event will provide

- An overview of the school's curriculum and extracurricular activities
- Our expectations regarding behaviour, homework and attendance
- Support services available to students
- Key dates and events for the upcoming school year

You will also have the opportunity to meet with your child's future tutor and other key members of staff. Additionally, there will be a chance to purchase the school uniform, ensuring your child is fully prepared for their first day. Our PE uniform stockists, Birds of Dereham, are on site with their uniform shop from 4pm-7pm. Some of our Year 10's will also be situated with our Price & Buckland Uniform, helping students try on blazers and answering any questions.

To ensure the evening runs smoothly we have taken the decision to split the evening into two time slots.

We are requesting that all students with a surname between A to K attend our first talk, and all surnames between L and Z attend the second talk.

The table below highlights how your evening will run:

Time	Surnames A - K	Time	Surnames L - Z
16.00	Doors open		
16.15 – 16.45	Welcome talk in Sports Hall		
16.45 – 17.45	Meet the Tutor and/or Uniform	17.15	Arrive
		17.30 – 18.00	Welcome talk in the Sports Hall
17.45 – 18.00	Begin to depart	18.00 – 19.00	Meet the Tutor and/or Uniform
		19.00	End of evening

The meet the tutor section is a relaxed affair with parents and students able to pop in and say hello, as well as giving you a chance to meet other tutees and parents. Refreshments will be available throughout the evening. You are free to drop in and out and can decide when to attend our uniform area. Other senior and pastoral staff will be available to chat to too. In November of Year 7 you will have a tutor evening where appointments will be booked and you will be able to discuss how your child is settling in to life at St Clements.

Mrs Chappell (Trust Assistant SENCO), Mrs Cawston (KS3 Pastoral Support Officer), Mr Falco (Transition Manager), Mr Bailey (Head of Year 7) and Mr Willingham (Head Teacher) will also be available on the evening (outside of our welcome talks) for any follow up questions and conversations.

We understand the significance of this transition and aim to support both you and your child throughout this process. We look forward to meeting you and working together to ensure your child's success and happiness at St Clements.

Yours Sincerely,

Mr C Falco  
Transition Manager  
St Clements High School