

## **BEHAVIOUR POLICY**

**Reviewed by:**                      **Mr C Wood**                      **July 2019**

**Approved:**                              **Mr C Wood**

**Next Review Date:**                      **July 2020**

## Behaviour Policy

### Context

- A positive student – teacher relationship based on mutual respect is vital for the success of St Clement's High School.
- Teachers are to teach to the best of their abilities.
- Students are to learn to the best of their abilities.
- Overall the behaviour of St Clement's students is good within lessons.
- Any behaviour which disrupts the learning of students or undermines respect for the school community is unacceptable. The school community must work together to ensure this is minimised and that the standard of students' engagement is continually improved upon.
- The school's primary purpose is to ensure the safety and well-being of all students and staff. This policy, therefore, will consider the behaviour of students outside of the school day when it impinges on the safety and well-being of others within our community. Examples of this may include walking home from school or engagement with staff when they are not at work. The school will consider each incident individually, based on its impact on our students or staff.
- The school must also recognise the advent of new technologies when usage may impact on the well-being and safety of students and staff within our school community. Examples of this could include the filming and sharing of footage on social media. The school will consider the impact of this activity on the safety and well-being of those affected.

### The behaviour consequence system

Consequences are used to deter any student from actions which prevent the learning of others. Any behaviour which interferes with the student's right to learn and the teacher's right to teach will always result in negative consequences.

The actions detailed below will be carried out in an assertive, non-aggressive way which addresses the behaviour of the student. The teacher should not enter into a debate with the student, but instead should follow school policies and procedures.

The following process assumes that unwanted behaviour has not been modified by simple non-verbal signals or the use of basic, everyday classroom management techniques. It is also assumed that lessons are well prepared (in line with St Clement's classroom expectations and the needs of the relevant group) and that good classroom routines have been established. It is essential that the sanctions are directed at the disruptive student/s in a way that minimises the impact on others.

The **staff reminder** is a polite mechanism to remind a student that if their behaviour continues they may receive a sanction. The staff reminder should be used in the first instance.

- **C1- the staff verbal warning.** This is the next stage on from the **staff reminder** and is a formal warning.

- **C2 - the recorded warning.** This is the first formal sanction and will be recorded on SIMS. The student receives a behaviour point which affects their eligibility for rewards and permission to go on school trips. They will also have a staff/tutor detention with the staff member giving the recorded warning. A C2 recorded warning can also be given for no homework.

**Staff/tutor detentions** - This stage allows staff to detain students who do not operate within the minimum expectations of St Clement's High School. Detentions can be held at break, lunch and after school. School has the right to hold any child in an after school detention with no notice and it is the parent/carer's responsibility to collect their child. School will inform parents of an after school detention via a letter, phone call or a note in the student planner. C2 detentions will be 10-15 mins in length.

*If, following a recorded warning, a student continues to disrupt the learning of others they will be sent to another class to work there (partner class).*

- **C3 - the subject area detention.** This is for when a student is removed to a partner class or for when a student fails to complete a staff/tutor detention. The issuing of a C3 results in a subject area detention – an after school, full hour detention (recorded on SIMS as resolved once completed).

*If a student continues to disrupt learning or fails to follow minimum expectations in the partner class a senior member of staff will be called and the student will be removed from the classroom, placed in a suitable location and referred to the relevant Key stage lead /pastoral officer. This will trigger C4.*

- **C4 - Internal exclusion / Key stage detention.** This is for failure to complete a subject area detention and for more serious incidents including failure to work in partner class and repeated removal to partner class (3 x C3). In addition to student isolation/detention parents will be called in for a meeting with subject/form teacher and key stage pastoral officer. The meeting will be recorded and targets and review dates set. This may be in the form of a written or SIMs based report. C5 is triggered by the third C4 in an academic year.
- **C5 - Senior leadership intervention.** Meeting with parents and SLT member / Behaviour manager during which a behaviour support plan will be put in place in order to support the student in avoiding fixed term exclusions. This intervention may also include detentions with SLT members.
- **C6 - A fixed term exclusion.** This is for serious incidents and is sanctioned by the Head teacher. It is for more extreme behaviour including the following; racism, homophobia, theft, banned substances and weapons, abuse of staff, persistent bullying, serious violence or physical assault. A fixed term exclusion can be used without the prior use of lesser sanctions
- **C7 - Permanent exclusion.** This is only used as a very last resort and is at the discretion of the Head teacher.

### **Uniform, truancy and lateness to school**

St Clement's High School expects a high standard of uniform (as outlined in the behaviour for learning uniform code) and a prompt arrival to school and individual lessons. Any student who arrives without the correct uniform will be dealt with by the relevant pastoral support officer. Although student attendance in lessons is the first priority of the school, the school reserves the right to send a student home if they are wearing incorrect school uniform. The pastoral team will deal with students who are persistently late to school, individual lessons or who are truanting either internally or externally.

### **PE kit and participation in PE lessons**

All students need to wear the appropriate PE kits as outlined in the student planner. If a student does not have the correct kit a sanction will be applied by PE staff. If a student is not able to participate in PE for medical reasons they will still be required to bring their kit unless prior arrangement has been made with the Head of PE.

### **Rewards at St Clement's**

St Clement's actively rewards positive behaviours which allow school to be an environment where all students are able to achieve their potential.

To promote positive student behaviour and achievement there are series of rewards and awards which are presented throughout the year. Achievement points are awarded to students for excellent work, progress, homework, attitude, leadership and attendance. Students who have a significant number of achievement points will be eligible for the Bronze, Silver, Gold and Platinum awards. In addition to this there are various other certificates, trips and prizes given for hard work, effort, achievement and for those students who make a positive contribution to school life.



**C1**

- Staff verbal warning (not entered on SIMS). Initials written on board where appropriate, this can be redeemed or converted to C2 if the teacher deems appropriate.

**C2**

- Recorded warning - staff/tutor detention given (up to 15 mins & recorded on SIMS as resolved when detention and discussion is completed by classroom teacher).
- Homework failure is a C2
- Failure to successfully complete subject teacher detention instant C3

**C3**

- Removal to partner class - after school 1 hour subject area detention given (recorded on SIMS as resolved once completed).
- Failure to successfully complete subject area detention instant C4.

**C4**

- Internal exclusion / Key stage detention - for more serious incidents (includes removal from partner class) in or outside of lesson or repeated removal to partner class (3 x C3). Parents called in for meeting with teacher(s) and key stage pastoral officer/lead. Meeting recorded and targets/review dates set. This may be in the form of a written or SIMS based report.

**C5**

- Senior Leadership intervention/detention. Meeting with parents and SLT member - behaviour support plan put in place to support student in avoiding fixed term exclusions. Intervention may include detentions with SLT members. C5 is triggered for 3rd C4 in an academic year.

**C6**

- Fixed term exclusion - for very serious or continued poor behaviour. Can be used without prior use of lesser sanctions.