



24<sup>th</sup> June 2021

Dear Parent/Carers,

Year 6 Transition Day and Evening  
**Thursday 7<sup>th</sup> July 9.30-14.30 and 16.00-19.00**

We are looking forward to inviting your son/daughter into our school for their transition day on **Thursday 7<sup>th</sup> July**, as they are in a feeder school transport is provided for the event. We expect students to wear their full school uniform and bring a water bottle, break and lunches will be provided from our school canteen free of charge.

In the afternoon;

- The school site is open to parents from 2.30pm to purchase PE kit from our suppliers Birds of Dereham.
- From 4pm, meetings with your son/daughter's tutor can be booked using the School Cloud platform. The meetings will be held in person, but booking them should allow you to plan out your evening. Please also use the platform to book an appointment with, Mrs Chappell, our trust assistant SENCO.
- Refreshments will be available throughout the evening and we have welcomed back some of our Year 7 students to meet our next cohort and answer any questions they may have.
- At 6.40pm we invite you to the sports hall, to meet the senior leadership team and review their first day at St Clement's High School.

To book a tutor appointment, please use the following link and follow the instructions below;

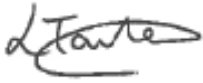
<https://www.stclementshigh.org.uk/page/?title=Parent+Links&pid=105>

To book an appointment you will need to click on the event shown then click any of the green cells to make an appointment. To change an appointment, delete the original by hovering over the blue box and click *Delete* then choose an alternate time. Alternatively you can instruct the software to create the appointments for you based on yours and their tutor's availability. If you have anything you would specially like to discuss or raise, we would encourage you to leave a message to their teacher ahead of the evening.

Further instructions and guidance of using this system are published on our School website, under the subheading 'Parents'. Bookings will open for the event on **Monday 27<sup>th</sup> June at 9am and close ahead on Tuesday 5<sup>th</sup> July**, so please do book your appointment before the day. Appointments with each tutor will be 5 minutes long, to allow everyone to be seen. Mrs Cawston (KS3 Pastoral Support Officer) and myself will be available for drop-in appointments on the evening.

We very much look forward to seeing you with your child and believe the evening will prove to be both useful and successful for all involved. If you require support booking an appointment please email [y6@stclementshigh.org.uk](mailto:y6@stclementshigh.org.uk) or phone 01553 825919, Mrs Cawston's direct line.

Yours Sincerely,



Mrs L Towle  
Assistant Headteacher – KS3

Link for guide:-

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>