

Things you
need to
know.....



ST CLEMENT'S
HIGH SCHOOL



West Norfolk
Academies Trust



ST CLEMENT'S HIGH SCHOOL

St Clement's High School
Churchgate Way
Terrington St Clement
King's Lynn
Norfolk
PE34 4LZ

Tel: 01553 828648
KS3 Office: 01553 825919

www.stclementshigh.org.uk
office@stclementshigh.org.uk

Name: _____
Tutor Group: _____
House Team: _____

Assistant Headteacher – KS3: Mrs L Towle
Assistant KS3 Lead: Mr H Collinge
Pastoral Support Officer: Mrs E Cawston



HOUSE TEAMS & TUTOR GROUPS

Each year group has five tutor groups and each one is assigned to a House. House competitions are run throughout the year, across the key stage and in departments. Tutor Groups are named after their form tutor, in Y7 the form tutors are;

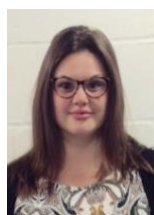
7SDR	7CFA	7NBR	7JSP	7DWA
Mrs Drake	Mr Falco	Mrs Brooks	Mrs Spurrier	Miss Waterman
Brunel	Nightingale	Churchill	Darwin	Austen

CHILD PROTECTION INFORMATION

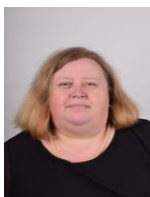
If you are concerned because you, a friend, or a brother/sister are being harmed there are people in school to provide help and support



Mr C Wood
Deputy Head
01553 828648 Ext 210



Mrs E Cawston
KS3 Pastoral Lead
01553 825919
e.cawston@stclementshigh.org.uk



Mrs K Street
KS4 Pastoral Lead



Mrs L Addison-Paul
Student Welfare Manager

TERM DATES 2020-2021

First Day of Term	Last Day of Term
Monday 6 th September 2021 (Yr 7 & Yr11 only) Tuesday 7 th September 2021 (All years)	Thursday 21 st October 2020
Monday 1 st November 2021	Friday 17 th December 2021
Wednesday 5 th January 2022	Friday 11 th February 2022
Monday 21 st February 2022	Friday 1 st April 2022
Tuesday 19 th April 2022	Friday 27 th May 2022
Monday 6 th June 2022	Friday 22 nd July 2022

SCHOOL HOLIDAY 2020-2021

First Day of the Holiday	Last Day of the Holiday
Friday 22 nd October 2021	Friday 29 th October 2021
Monday 20 th December 2021	Tuesday 4 th January 2022
Monday 14 th February 2022	Friday 18 th February 2022
Monday 4 th April 2022	Monday 18 th April 2022
Monday 30 th May 2022	Friday 3 rd June 2022
Monday 25 th July 2022	

TRAINING DAYS/BANK HOLIDAYS

Thursday 2nd September 2021 – Training Day

Friday 3rd September 2021 – Training Day

Friday 22nd October 2021 – Training Day

Tuesday 4th January 2022 – Training Day

Monday 3rd May 2021 – Bank Holiday

THE SCHOOL DAY

.....

08:30 Staff Briefing (Monday and Friday)

.....

08:50 Registration / Assembly

09:05 Period 1

10:05 Period 2

.....

11:05 BREAKTIME

.....

11:25 Period 3

12:25 Period 4

.....

13:25 LUNCHTIME

.....

14:00 Period 5

15:00 End of school



ST CLEMENT'S HIGH SCHOOL

Hair

Hair colour should be natural in colour and should not be cut/styled in an "extreme" fashion

Jewellery

One pair of stud earrings is permitted with a wrist watch. No other jewellery is to be worn

Make-up

Only discrete facial make-up may be worn (no nail varnish, false nails etc.)

Tie

The standard school tie is a clip-on type and must be worn at all times except in PE lessons. Sports Leaders are expected to wear their (full) ties appropriately.

Shirt

Plain white stiff collar shirt
(tucked in with top button fastened)
Any undershirts must be plain and not visible.

Navy school jumper with specified school logo & Navy School Blazer

Tailored Trousers

Plain full length black tailored trousers (no denim, cords or leggings)

School Skirt

An appropriate length navy skirt with school emblem on, purchased from School Uniform Provider.

Socks and tights

Plain black or navy tights or socks.

Plain black leather/leather look school shoes (no boots including ankle boots, trainers, stilettoes, ballet pumps, sling backs or open toe)

Optional

Plain coloured coat suitable/long enough to wear over blazers. No "hoodies", logos or sport motifs.

School shorts are available as part of our summer uniform. Students will be informed when summer uniform commences.

UNIFORM CODE

Behaviour for learning

SCHOOL UNIFORM

During lessons, jumpers and blazers may only be removed at the discretion of the class teacher.

Hats may not be worn indoors.

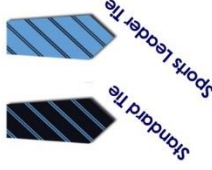
Outdoor coats or other non-uniform tops must not be worn in classrooms.

Belts are optional but, if worn, must be black and worn through belt loops.

A scientific calculator, pen, pencil, ruler, protractor, compass, pencil sharpener and rubber are an expected part of school uniform and should be brought to school every day.

A school bag (large enough to fit equipment, kit and books as required) should be used every day. This should be a rucksack, satchel or messenger style bag. Handbags are not allowed.

The school cannot accept responsibility for personal items brought on site.



SCHOOL UNIFORM

BOYS

- School Blazer*
- White, stiff collar, school shirt
- School Tie*
- Plain black tailored trousers with black socks (or tailored shorts for summer uniform)*
- Blue School Jumper*
- Plain black leather/leather look school shoes (no boots or trainers etc)

GIRLS

- School Blazer* and School Tie*
- White, stiff collar, school shirt
- Plain black tailored trousers with black socks Or School skirt* (with emblem on, purchased from School Uniform Provider) with plain Navy tights or socks
- Blue School Jumper*
- Plain black leather/leather look school shoes (no boots, trainers, stilettos, ballet pumps, sling backs or toeless)

Uniform indicated * should be purchased from Price & Buckland

SCHOOL PE KIT

Indoor and summer lessons; all students

Sky blue polo shirt with embroidered school badge

Navy blue shorts/skort with embroidered badge

Tracksuit bottoms/School leggings with embroidered badge

Sky blue sport socks

Outdoor Lessons (Girls) ¼ zip sweatshirt with embroidered school badge or navy blue fleece

Outdoor Lessons (Boys) ¼ zip sweatshirt with embroidered school badge or navy & sky blue reversible top

Optional Fleece-lined navy blue rain jacket with printed school badge.

OTHER AREAS

Only **discrete** facial make-up may be worn. **No** nail varnish, false nails etc
Hair colour should be **natural** in colour and should not be cut/styled in an "extreme" fashion

One pair of stud earrings is permitted and a discreet wrist watch. **No** other jewellery to be worn

Equipment: A scientific calculator, pen, pencil, ruler, protractor, compass, pencil sharpener and rubber are an expected part of school uniform and should be brought to school every day

A suitable bag (e.g ruckstack/messenger bag) which are large enough to fit equipment, kit and books as required, this should be used every day.

No slouch bags or handbag style day bags.

PHYSICAL EDUCATION

Participation

PE lessons at St Clement's are compulsory and students are expected to participate in every lesson. If there is a genuine reason why you cannot participate in a PE lesson then a note must be written in your planner by your parent or carer. If you need to be excused from the lesson due to injury or illness you will still need kit so that you can participate in activities such as coaching, umpiring and scoring. You still have to learn and be a participant in the activity.

You are therefore expected to bring the correct kit every time you have PE. Our motto is:

"Bring your kit, even if you're not fit"

Non-Participation

If a student has to be excused from PE for more than two weeks at a time, a doctor's note or medical certificate must be provided.

Sanctions on an ascending scale will be imposed for those failing to follow this. These sanctions are clearly displayed in the PE area.

Health and Safety

- No jewellery may be worn in PE
- Body piercing of any kind is not allowed
- Trainers and boots must be fastened correctly
- Shin pads and gum shields are advisable for certain activities

YOUR RESPONSILITIES

**EVERY
SCHOOL DAY
COUNTS**

Attendance

Parents and carers are asked to phone the school **EACH DAY YOU ARE ABSENT** to explain your absence. Absence, other than for illness and medical appointments, will only be authorised in exceptional circumstances.

Punctuality

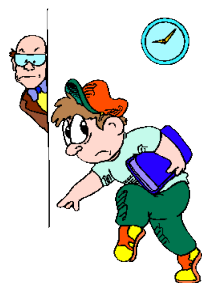
Punctuality is an important part of self-discipline and is essential to good time-management. You are expected to be on time for school and **all** lessons during the day.



to be at school by marked late in the after 8.55am (unless this is school bus is late).



You are expected 8.50am. You will be register if you arrive because your



If you are late to school, or any lesson (arriving after the register has been taken), it will be recorded and monitored. Your Achievement Lead will issue sanctions if you are persistently late, unless you have a **GOOD** reason. If you are persistently late, your parents or carers will be informed by Mrs Rye, our attendance officer.



Illness and Accidents

If you feel ill or have an accident, a teacher should be told straight away. Normally, you will be sent to the School Office where staff will take care of you and will decide whether to contact your parents or carers.

Medicines

Your parents or carers must contact the School Office if medicine needs to be administered to you in school. They will need to complete an Administration of Medicines in School consent form which you can collect from the School Office.



Signing Out / Signing In

**Remember
SIGN IN
AND
SIGN OUT**

If you must leave school during the day for any reason, please bring a note from your parents or carers in advance. If you have a medical appointment you should bring in your appointment card.

- You **MUST SIGN OUT** at the school Office.
- Under **NO CIRCUMSTANCES** may you leave school without permission.
- If you return to school later on the same day, you **MUST SIGN IN** at the school Office.



Breaks, Food and Drink

All students **must stay** on the school premises during break and lunchtime.

The school canteen is open at breaktime and lunchtime.

Chewing gum and **bubble gum** is **forbidden** in school. If it is raining and the bell sounds students should go to their area (usually your tutor



three times, and designated wet break room).

Extra-Curricular Activities



There are a wide range of activities which students may become involved with during lunchtimes and after school. A list of where they take place and the staff who run them is displayed in all tutor rooms.

If you are staying on after school, make sure your parents or carers know where you are, how you are getting home and when they can expect you home.

The Learning Resource Centre (LRC)

In our LRC you will find 26 computers for your use. You can use them before Registration, Breaktime, Lunchtime and after school. They are to be used for word processing or research. There is also a Library for you to borrow books from. Local newspapers and magazines are also available to read.

The LRC is open Monday-Friday from 3.00pm to 4.00pm for students to use the resources for homework. **Homework Club** runs on a Wednesday – Friday from 3.00pm to 4.00pm where additional support is available (covid regulations pending)

School Equipment

Every student must bring to school every day:

- The books needed for that day's lessons
- Pens (spares are needed in case one 'runs out'!)
- Pencils (including 2B pencils for art lessons – sold in the library)
- Rubber
- Sharpener
- Ruler
- Scientific calculator
- Geometry set
- Black handwriting pen for Art



It would also be worth investing in the following:-

- Set of pencil crayons
- French dictionary
- Set of Art pencils
- Different coloured pens

If you have forgotten any equipment speak to your tutor at the start of the school day.

The Stationery Shop

Within the LRC is a small shop where you can buy basic equipment. The shop is only open the same times as the library full lists of stock and prices can be found on the school website (www.stclementshigh.org.uk).



Accelerated Reader

Accelerated Reader is a powerful tool for improving your reading ability and to raise your reading age. Accelerated Reader allows staff to monitor your progress, as well as encouraging and nurturing a love of reading that will continue into adulthood.



Scientific research shows that a student who reads for 20 minutes per day is far more likely to be successful at GCSE level and beyond, which is our aim for all students who participate in Accelerated Reader, whether that is in their English lessons or at home.

To check if your book is on the list go to
www.arbookfind.co.uk

All you need to do is to read books for enjoyment and then afterwards answer an online quiz.

Music



In addition to extra-curricular clubs at lunch and after school, we also offer a range of peripatetic instrumental lessons. Currently these include guitar, drum kit and piano. Further details can be obtained from the music department. Any further opportunities for tuition will also be advertised by the department. For more information please email J.kemp@stclementshigh.org.uk



English Department Reading List – KS3

Have you read everything on your book shelf?
Not sure what to pick up next?



Take your pick from this list of classics.....

- 'The Diary of Young Girl' – Anne Frank
- 'Little Women' – Louisa May Alcott
- 'The Hobbit'/'Lord of the Rings' – J.R.R. Tolkien
- 'The Secret Garden' – Frances Hodgson Burnett
- '5 Children in It' – E. Nesbit
- 'Treasure Island' – Robert Louis Stevenson
- 'Watership Down' – Richard Adams
- 'The Chronicles of Narnia' – C.S. Lewis
- 'Goodnight Mister Tom' – Michelle Magorian
- 'The Adventures of Huckleberry Finn' – Mark Twain
- 'The Jungle Book' – Rudyard Kipling
- The 'His Dark Materials' Trilogy – Philip Pullman
- 'Peter Pan' – J.M. Barrie

If you need something even more tricky speak to your English teacher who will be delighted to help!

PE Department Club List

Below is a list of all the sports we do as clubs and/or housematches. In addition to this, we also do lacrosse and softball in core lessons. You don't need to be a professional to attend our clubs; all we ask is for your enthusiasm and commitment. We hope find something you like, if there is a sport you want to do that's not listed please let us know.





HegartyMaths is a website designed to provide pupils with a means to learn Maths through videos which augment the classroom lessons and enable pupils to take notes while working at their own pace. The built in quizzes then test understanding and give feedback and suggestions on how the pupils can improve their score. The video lessons will take them on the journey from KS3 all the way through to the end of KS4 and assist them in the final revision year that is Year 11.

HegartyMaths will:

1. Encourage pupils to become independent learners so that they can achieve the very best of their ability when they come to sit the GCSE exams in Year 11. They can identify weaknesses (aided by teachers) and set themselves a program of improvement using HegartyMaths.
2. Be used to set homeworks. Pupils are expected to:
 - a) Write down the video number and title
 - b) Write down the keywords
 - c) Watch the video and take good notes from it.
 - d) Work through the quiz. Aim for at least 70%. If below 70%, watch the video again and try the quiz again
 - e) Read the feedback and where necessary work the suggested building block lessons
 - f) Take note of any teacher feedback given

Parents can have a look at the overview of the site from their information page by following the following link:

<https://hegartymaths.com/>

Write your Hegarty Maths password here.....

LOST PROPERTY AND VALUABLES

Name Tags

Please make sure your school uniform and PE kit are **ALL** marked with your name. If you lose something, please report it to the **school Office** and **your Form Tutor**. Staff will help you to search for lost items which are marked and which you should have in school.



If you find something that appears to be 'lost', please hand it in to the school Office without delay.



It is recognised that parents or carers may want you to have a mobile phone for use after school.

However, all mobile phones, MP3s, iPods and other electrical items must be **switched off when in the school building and grounds**.

If one is seen or heard during lesson times or in the school building it will be **confiscated** and put in the school safe until the **student's parent or carer comes to collect it**.

HOMEWORK

Work set for you to do outside lessons is important and necessary. It develops independent learning skills and strengths and/or extends your understanding of a topic.



Proper use of your school diary will help you to organise yourself. Try to do your homework in a quiet place, free from distractions. Plan ahead – do not leave coursework or homework until the last minute!

The majority of Homework in Key Stage 3 will focus on improving your knowledge retrieval through quizzes and revision activities using our termly Knowledge Organisers. Each subject across the curriculum has contributed to a knowledge organiser booklet to help summarise the key points of learning in each topic taught.

In Key Stage 4 you will be expected to spend up to two hours a night on homework.

Teachers publish the homework they have set on **SatchelOne**. From their homepage, students can access their classes and find out what their homework is. You can access SatchelOne without logging in, but logging in allows you to see all outstanding homework set. You need to login using the "Sign in with Google" and select your school email address. If you cannot remember your email password or have any issues logging in then please email satchelone@stclementshigh.org.uk stating your name and form.



If you fail to complete your homework on time or have not spent the appropriate time revising you will be given a **detention** and be expected to complete the homework by the

next lesson.

If you hand all your homework in on time and have clearly spent time improving your knowledge retrieval your **efforts will be recognised**.

PASTORAL CARE

At St Clement's we believe that if students are to achieve to the best of their ability they need to feel safe, happy and well-supported.

When students join they are put into one of five Tutor groups within their year. Their **Form Tutor** becomes the most important point of contact between the school and parents and carers along with the **Pastoral Support Officers (PSO)**.

An **Assistant Headteacher** oversees the whole key stage and is supported by an **Assistant Achievement Lead**. Together they monitor behaviour and progress. They are supported by PSOs. **PSOs** deal with day-to-day issues that may arise for students, such as phoning home if they have forgotten their PE Kit, friendship problems, personal worries, attendance concerns and if they just need a chat with someone.

There are many members of staff who students can turn to if they have any concerns:

- **Form Tutors**
- **Pastoral Support Officers**
- **Teachers**
- **Classroom Assistants**

We have four **Designated Safeguarding Leads** for the school and there are posters around school showing students who they can speak to if they have any concerns.

BULLYING



Bullying is the act of intentionally causing harm to someone. It may be physical (for example assault, kicking, punching, flicking, messing about with others' belongings, threatening behavior or sexual harassment) or verbal (for example name-calling, racial, sexual, homophobic or gender harassment, referring to others' family/home-life/clothes, teasing, encouraging fights, leaving people out, bullying through the use of mobile phones or the internet). It is done repeatedly and deliberately, with the intention to hurt physically, mentally or emotionally.

What to do if you are bullied?

The bully's greatest weapon is fear and silence. Walk away from any dangerous or frightening situation. Try to stay in a group, with people you trust. If it is happening at break or lunchtime, stay near the teachers on duty. **Most importantly, TELL someone what is happening, either your parents, carers or your Pastoral Support Officer. Remember – it is not your fault that you are bullied and you don't have to face it alone.**

What will happen to you if you bully someone?

- You will have to explain your behaviour to a member of staff, and an account of what you have done may be written down.
- You will have to sign the statement.
- Your Parents or Carers may be informed. They may also be asked to come to the school to discuss the matter.
- You may be excluded for a fixed period of time.

RULES FOR USING SCHOOL COMPUTER EQUIPMENT

Use Of Equipment

- Do not use a computer without permission from a member of staff.
- Computers are to be used for schoolwork only during lessons. If you wish to use a computer for personal use during Break, Lunch or after school please speak to a member of staff for permission first.
- Computers will be inspected before and after a lesson, please report any accidental damage to a member of staff immediately, you may will be charged for any damage considered deliberate or not reported.

Logon and Passwords

- Do not let anyone else log on using your user details (including if working together), If you suspect someone is doing this change your password and report your concern to a member of staff immediately.
- Do not attempt to log on as someone else (student or staff)
- If you leave your workstation (even for a short period of time) please log out your computer so that nobody else can use your login.
- It is recommended you change your password on a regular basis and use a password that is not easy to guess.
- If you forget your password, please speak to a member of staff to get it reset.

Using Files and Folders

- Do not copy, save or download anything unless you know its legal, if in doubt speak to a member of staff
- No offensive material should be saved onto your personal area or network – This includes file names.
- Inappropriate files such as pictures are not to be downloaded or saved on computers – This may include pornographic images, inappropriate cartoons or files that relate to hate with slogans on them.

- Your personal area (Z: Drive) Is for school work only, files such as Games, Films and Music are not permitted.
- Do not attempt to install any software on a computer.
- External devices such as memory sticks are scanned when plugged in and will be blocked if a virus is found. The network department cannot be held responsible for lost files caused by broken or corrupted external devices
- Files accidentally deleted or altered while saved on network, must be reported ASAP, recovery is not guaranteed.

Printing

- You have a weekly limit of number of pages you may print, if you have a large piece of work that exceeds your limit please ask a teacher or contact a member of the networking department to request a temporary increase.
- Do not print anything that is likely to cause upset to other people.
- Do not print anything that is not school work without permission of a member of staff.
- Print queues are deleted on a Friday evening, please ensure you print any work sent to a printer out before then.

Internet Usage

- You have access to a large number of internet pages, for schoolwork and research purposes
- If you find that a site is blocked that you feel you need access to please speak to your teacher who will request it to be unlocked if they think its appropriate.
- If you accidentally load a website that is not appropriate report it to a member of staff immediately.
- Do not try and find a way of bypassing a site that is blocked, this will be considered hacking.
- Access to social networking sites such as Facebook and Twitter is not permitted on the school computers.

Email.

- You should use your school email address for communicating with staff and students and for school work purposes , Personal email services may be blocked on school computers
- Do not use email to send chain messages, hate mail or inappropriate global mails.

WIFI

- The school has a wireless network, that you can use with permission of a member of staff. Your connection is subject to the same internet limitations that are on the school computers

Monitoring / Violations of use

- Everything you do and save on the school network will be monitored on regular basis. While you are logged on you are responsible for everything that happens and you should report any concerns to a member of staff.
- Violations of use may result in your computer access withdrawn on a temporary or permanent basis, if this happens you will be informed and you MUST NOT ask or attempt to log on as someone else.
- Serious or frequent violations will be reported to a senior member of staff.
- Any damage hardware or software caused by violating the rules of use may lead to you being charged for both repair and a technicians time.

If you are unsure about any of the above please speak to a member of staff before logging on



INFORMATION FOR PARENTS AND CARERS

The SIMS Parent app enables you to access achievement, progress, attendance and assessment information. You can also update personal information about your child using the data collection link. As a school this will enable us to improve how we engage with you and will assist you in supporting your child's progress.

If you are not registered for the Parent app please contact the St Clement's Data team at: data@stclementshigh.org.uk



Holiday Requests

Parents and carers are requested **NOT** to arrange family holidays during term time. A form requesting "Leave of Absence" is available from the School Office but it will only be granted in ***exceptional circumstances***. It is

Government policy **NOT** to allow the authorisation of holidays during term time. Unauthorised absence may result in a Fixed Penalty Notice.

Winter Weather



We aim to keep School open during the winter months unless it is absolutely necessary to close. Information on any closures, particularly because of bad weather, will be broadcast on Radio Norfolk, usually before 8.00am.

www.schoolclosures.norfolk.gov.uk for up-to-date information.

Trip Money

You can either pay for school trips via ParentPay or by sending cash/cheque in a sealed envelope, with your child's name and trip details written clearly on the front. This should be placed inside the TRIP BOX near Reception.

Cashless Catering



Students will only be able to purchase food by having their fingertip scanned or by entering a pin number. There are two ways to load credit onto your child's canteen account; through ParentPay or by your child using one of the top-up machines located in school corridors (the latter is currently not used due to Covid safety precautions)

Students receiving a free school meal will automatically have their accounts preloaded with credit which they can spend.



ParentPay offers you the freedom to make payments whenever you like, safe in the knowledge that the technology used has the highest internet security available. You have a secure online account, with a unique user ID and password. You can change these to something you will easily remember and merge accounts of two or more children.

Making a payment is easy and simple. ParentPay holds an electronic record of your payments to view at a later date. No card details are stored in any part of the system. You can make online payments for school meals and trips straight away. If you need assistance with logging onto ParentPay please contact the Finance Department :- finance@stclementshigh.org.uk

ParentPay Instructions for adding credit to School Meals

1. Log into the account with the provided username and password.
2. In the 'items due for payment' box on the homepage locate 'School Meals'.
3. Click on 'Add to Basket'.
4. Enter the amount you wish to top up and click 'Add to Basket'.
5. Click on 'Checkout'.
6. Confirm the details are correct in the basket.
7. Click on 'Pay Securely Now'.
8. Enter card details (tick to store the card details for future purchases, if required).
9. Click on 'Review and Confirm Payment'.
10. Double check the amount is correct.
11. Click 'Confirm your payment'.
12. This will complete the transaction and the balance will be available on the account ready for purchases.

FURTHER INFORMATION

www.stclementshigh.org.uk

The School's Website has a vast amount of information for Parents and Carers, including:

- Latest Newsletter
- Diary Dates
- News & Events



ATL EXPLANATIONS

Teachers generate a half termly report based on your attitude to learning in class and homework.

Classwork

1. **A highly motivated and ambitious student**, who seeks advice and acts upon it and who wants to be the **best** they can be. They will set themselves **challenging targets** and are **surpassing** St Clement's minimum expectations.
2. A student, who is **seeking to do well**, is **reaching their targets** and knows how to achieve them. They are **achieving** St Clement's minimum expectations and **know** what they need to do to **improve**.
3. A student **who understands** what they need to do to improve and is capable of making improvement, **but is lacking the desire or motivation to make the change**. Currently, this student is **not achieving** St Clement's minimum expectations.
4. A student who is **significantly below** St Clement's expectations. This student sees **little value** in setting personal targets and challenges. They are **unwilling** to accept the help and support offered to realise their goals.

ST CLEMENT'S HOME-SCHOOL AGREEMENT

The School will:

- Care for the health, safety and welfare of all students.
- Develop and maintain high standards of behaviour and self-discipline.
- Keep parents fully informed of matters affecting their children.
- Assist students to achieve the highest possible standards of work.
- Provide parents with regular opportunities to be involved in the school and their child(ren)'s learning.

Students will:

- Attend school every day, on time.
- Bring appropriate equipment to all lessons.
- Wear the correct uniform.
- Ensure their mobile phone is switched off and kept out of sight during the school day.
- Be proactive in their approach to school life.
- Show respect to the school environment and other people.
- Take independent responsibilities for their learning.
- Show determination to succeed.
- Demonstrate an enthusiasm for learning.

Parents will:

- Ensure their child(ren)'s regular attendance and punctuality.
- Support the school's behavior policy.
- Keep the school informed of concerns or problems that might affect their child(ren)'s work or behaviour.
- Ensure their child(ren) attend school properly equipped for school work and in correct school uniform (as set out on p.10 of this planner).
- Support their child(ren) in their school and homework.
- Attend school meetings designed to assist student learning and to report on progress.
- Collect confiscated items such as mobile phones, from reception if required.
- Access the school reports to stay informed about your child's progress.

We jointly agree that we will use our best endeavours to subscribe to the principles outlined in this agreement and to work together in a spirit of partnership.