LEARNING GATEWAY GUIDE

ST CLEMENT'S HIGH SCHOOL

LOG-ON:	
PASSWORD:	
SECURITY QUESTION:	

Go to the School site

www.stclementshigh.org.uk

St Clement's High School | Home | Contact Us | Info for Parents

...and click on Gateway link

Gateway

SIMS LEARNING GATEWAY
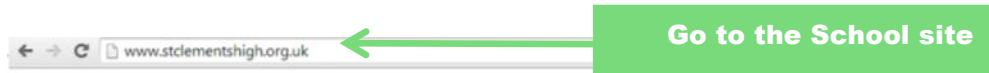
Enter your username here
Enter your password here

PLEASE NOTE:
Both username and password are case sensitive and should be typed exactly as they are given to you – including capitals where indicated and without spaces.

CAPITA
CHILDREN'S SERVICES

Old password:
New password:
Confirm new password:
Change Password   Continue

YOUR NEW PASSWORD :
- MUST be a minimum of 8 eight characters.
- MUST include at least one capital letter and one number.
- CANNOT include your name.
- CANNOT be one that you have used before.

...and click on continue

PARENTS/CARERS PAGE

Click here for Parents/Carers page

ANNOUNCEMENTS

Announcements

New ▾ | Actions ▾ | Settings ▾

'Move It' Dance Trip - Friday 11th March
by Caroline KNIGHTS
Trip letter attached.

Year 9 Options: Guided Choices Subject Evening - Thursday 10th March 20
by Caroline KNIGHTS
This evening will be a chance for pupils, in particular, to discuss the subjects they wish to follow
evening will begin with a short presentation in the Music Sound Foundation Concert Hall, follow

Click on the blue title line to open an announcement

STUDENT INFORMATION

Click here to view pupil records

HEADLINES

HeadLines

Session lateness
(Current academic year)

0%

NAME

*The **Headlines** panel rotates to show AM/PM attendance and lateness percentages. It also shows your child's achievement and behaviour point totals.*

ATTENDANCE HISTORY

Today's Attendance
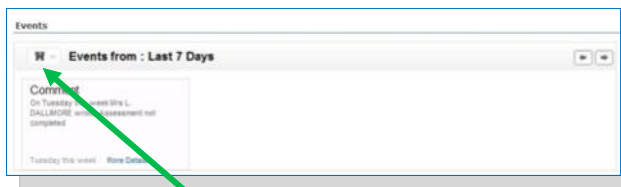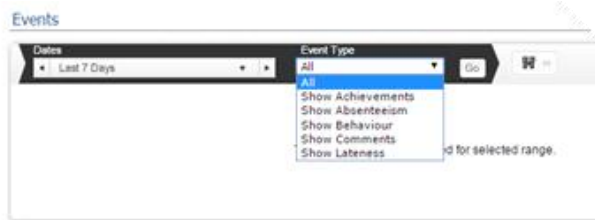
Name 's attendance for today

☑ AM Session
☐ PM Session

History 📋

*Clicking on the **History** button will allow you to see attendance information in more detail*
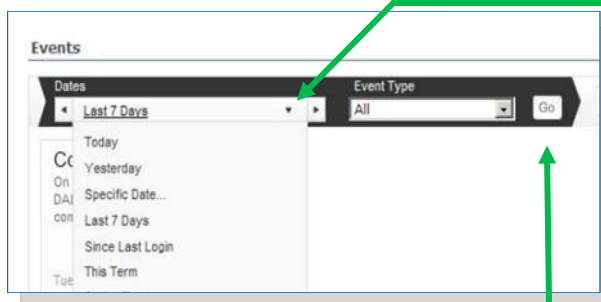
EVENTS

There are a number of different event types see picture below.

T

*These **arrows** allow you to move back-wards and forwards between events.*

*Click on the **binoculars** to look back at older events.*

*Click on the **downward arrow** f or the drop-down list and then select the date range that you want to view.*
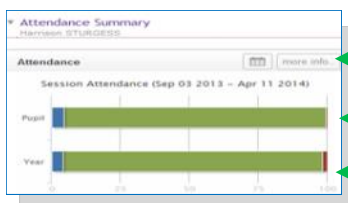

*Click the **Go** button to refresh the screen.*

REPORTS AND STUDENT DASHBOARD

NAME

Click on the Student Dashboard link, on the Parents Page, to access more information.

ATTENDANCE

Click here for more detailed information.

This shows overall attendance for the student.

This shows overall attendance for the whole year.

TIMETABLE

Click this symbol to choose different dates.

TIME	CLASS NAME	SUBJECT	TEACHER	ROOM
08:50	10T1/Ts	Triple Science	Ms J Harris	SL9
09:50	10A/G1	Geography	Mr S M Durham	S6
10:50	FB-03	Pastoral Curricu	Mrs T M CHURCHYARD	F9
11:35	10T1/Ts	Triple Science	Ms K A Smith	OL5
13:25	10En/GMN	English	Ms G T Martin	H3
14:25	10D/Dr1	Drama	Mrs K S S MILLER	DR1

Student Timetable...

ASSESSMENTS

Click the arrow to expand the number of records displayed.

Assessment Summary
Harrison STURGESS

From 03/09/2013   To 11/04/2014   Refresh

Page ◄ ◄ 1 of 6 ► ► | Items per page 10 | Displaying 1-10 of 60 items

ASSESSMENT	DESCRIPTION	RESULT	NOTES	DA
ATL Biology 10 3rd	Year 10 (3rd)	3	Understands what they need to change but not achieving.	24

ACHIEVEMENT & BEHAVIOUR
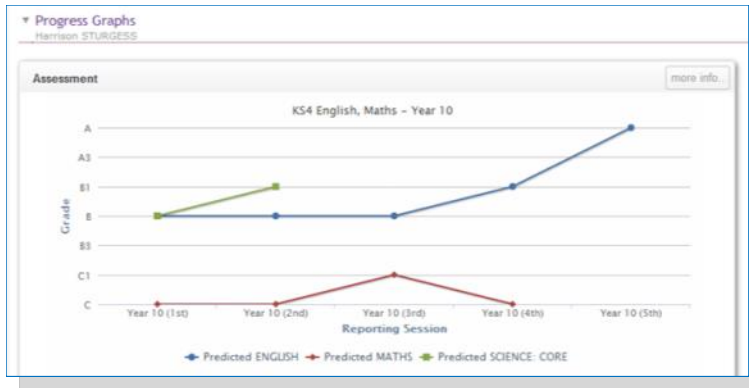

Academic Year   Academic Year 2013/2014   Refresh

Achievements - Total Points 174

Page ◄ ◄ 1 of 2 ► ► | Items per page 10 | Displaying 1-10 of 18 items

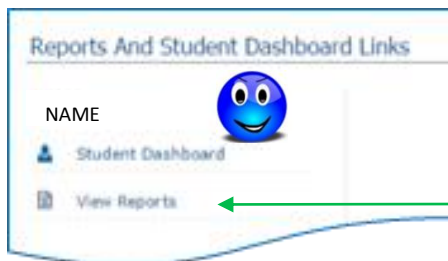| DATE	TYPE	POINTS	COMMENTS
06/06/2014	ATL 1 in all subjects	25	

PROGRESS GRAPHS

These show how your child is progressing in English and Maths and the predicted grade they have obtained.

REPORTS

You can view your child's most recent report as well as those from previous years, via the 'Reports And Student Dashboard' panel.

On the panel, click View Reports.

*Select the relevant academic year and then click a report to open it.*

LOGGING OFF

It is always advisable to log-off securely - especially if you are accessing the Gateway via a public PC/tablet.

Go to the top of the page and click on the Welcome link.

*Select **Sign Out** from the drop-down list that appears.*

PASSWORD RESETS

It is essential that the school holds a current email address for all Gateway users. If you also add a Security Question to your account you will be able to reset your password via the link on the signing in page.

This link is on the Parents/Carers page.
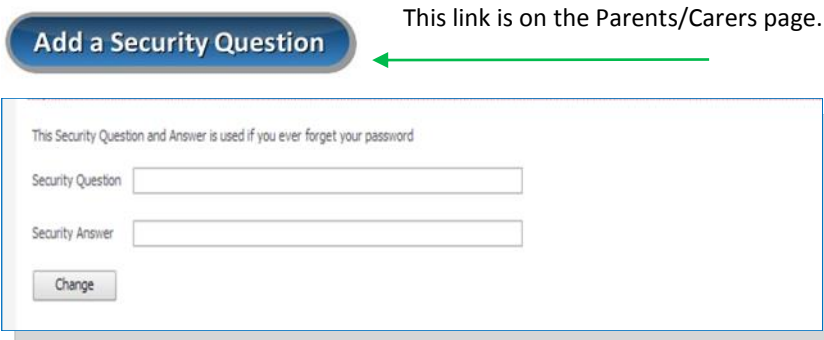
PLEASE NOTE: for security reasons resets requested via the school will only be sent to the email address that we currently hold for you and should be requested from the data team. Therefore, please ensure that you update the school if change your email address. This can be done in writing or from your old email account to the address shown below.

Email : **data@stclementshigh.org.uk**

ST CLEMENT'S HIGH SCHOOL

data@stclementshigh.org.uk

Mrs T Bottone

Data Manager

Miss M Rice

Exams Officer

Mrs C Knights

West Norfolk Academies Trust Data Manager

- *Having problems getting onto the Gateway?*
- *Need your password reset?*
- *Want advice on understanding the results displayed?*
- *Need to update your contact or email details?*
- *Interested in attending a drop-in session where friendly help is available?*

Please get in touch!